

## **Writing Guide and Reference Style for *Musicologist* Journal**

### **1-Technical Details**

The article should be written in Tahoma, 12 pt and 1,5 line spacing and justified.

Articles must not exceed 8000 words; reviews must exceed 1500 words. Fieldwork reports should be between 500 to 2000 words. All document formats must be sent in DOC or DOCX.

### **2- Headline and Subtitles**

The author's name, surname, e-mail address and university or foundation affiliation should be written under the headline.

The headline should be written in upper case and the subtitles in lower case. If there is another subtitle below the first one, it should be written in ***lower case, bold and italic.***

### **3-Abstract**

The abstract should precede the Headline and should be 300 words max. It should be written in Tahoma, 11 pt *italic* and 1,5 line spacing.

### **4-Photographs, Graphics and Charts**

Photographs or other visual documents should be numbered separately, centrally aligned and with a reference. The explanation of the visual documents should be placed under the related photo in 11pt.

Visual documents should be in high resolution (min.300dpi). Any that are not from the author's own database should be referenced.

All visuals (charts, sheets, photographs, figures, etc) should be sent separately in JPEG format.

## 5-Citations

Citations from sources or conferences should be within quotation marks and referenced.

Citations should be given as (Surname, Date of Issue: Page number) within the text. For example; (Erol, 2009: 57)

Citation of more than one writer should be marked with a “;” sign. For example: (Erol, 2009: 57-58; Eriksen, 2002: 35)

Secondary sources within the references;

If referencing information that someone else has cited; it should be written as follows:

(Allport, 1998: 23; as cited in Nicholson 2003)

If there are different works by same author in same year, distinguish the works by placing letters such as ‘a’ ‘b’ ‘c’, after the publication date.

(Lévi-Strauss, 1969a)

(Lévi-Strauss, 1969b)

This should also be indicated in the references list.

Lévi-Strauss, Claude. (1969a). *The Elementary Structures of Kinship*. Boston: Beacon Press

Lévi-Strauss, Claude. (1969b). *The Raw and the Cooked*. New York: Harper & Row.

## 6-Footnotes

Footnotes should be at the bottom of the page, but note that citations should not be given as footnotes. Footnotes are only used for additional information and explanations.

## 7-Abbreviations and Details

Foreign words other than English and all book names should be written in italics. To emphasise a word or a phrase, use single quotation marks.

For example: Anthropology, sociology, and even psychology in the mid-nineteenth century took 'the study of man' as their central concern.

Only citations must be indicated with double quotation marks ("")

Widely accepted abbreviations can be used. (i.e., see. a.g.e., etc.) Abbreviations for institutions, persons, event etc. should be explained within parenthesis when they are first mentioned. For example; TRT (Turkish Radio and Television)

If there are technical terms not explained in the ensuing sentence, they should be explained either in parenthesis or in the footnote.

For example: Perpetuum Mobile: (Parts of pieces, characterized by a continuous steady stream of notes)

## **8-References**

The references cited at the end of the paper should be prepared according to the rules indicated below. Visual and audio sources should be written separately under the discography title. Both common writing rules are below.

### **Books**

#### **Books with a single author**

Surname, Name. (Publishing Year). *Title*. Publication Place: Publisher.

Bell, Elizabeth. (2008). *Theories of Performance*. Los Angeles: SAGE.

#### **Book with two authors**

First author's Surname, Name; Second author's Surname, Name (Year of publication). *Title*. Publisher city/state: Publisher.

Beard, David; Gloag, Kenneth. (2005). *Musicology: The Key Concepts*. Oxon: Routledge.

### **Book with more than two authors**

First author's Surname, Name, Second author's Surname, Name and the last author's Surname, Name (year of publication). *Title*. Publisher city/state: Publisher.

Ranzijn, Rob; McConnochie, Keith and Nolan, Wendy. (2009). *Psychology and Indigenous Australians: Foundations of Cultural Competence*. South Yarra, Vic: Palgrave Macmillan.

### **Author not given**

The Name of the Foundation. (Year). *Title*. Publication Place: Publisher.

University of Chicago Press. 2003. *The Chicago manual of style*. Fifteenth edition. Chicago: University of Chicago Press.

### **Edited Book**

Editor's Surname, Name. (Ed.) (Year of Publication). *Title*. Publication Place: Publisher.

Béhague, Gerard (Ed.) (1984). *Performance Practice: Ethnomusicological Perspectives*. Connecticut: Greenwood Press.

### **Translated Book**

Author's Surname, Name (Year of publication). *Title*. (Translator's Surname, Name, Trans.) Publisher city/state: Publisher. (Original work published year)

Floros, Constantin. (2014). *Alban Berg Music as Autobiography* (Bernhardt-Kabisch, Ernest, Trans.) Wiesbaden: PL. (Original work published 1992)

### **E-book**

Author's Surname, Name. (Year of Publication). *Title*. [Retrieved from Name of database, date accessed]

Gibson, Lorna; Crawford, Tim. (2009). *Modern Methods for Musicology: Prospects, Proposals, and Realities*. [Retrieved from EBSCOhost, 12.01.2017]

## **New Edition**

Author's Surname, Name. (Year of Publication). *Title*. (edition). Publication Place: Publisher [Originally published ]

Nettle, Bruno. (2005). *Ethnomusicology: Thirty-one Issues and Concepts* (2<sup>nd</sup> ed). Chicago: University of Illinois Press [Originally published 1983]

## **Chapter in a book**

### **Chapter, article in edited book**

Author's Surname, Name. (Year of publication). "Title of the Article or the Chapter" *Title of the Book*, editor/s: pages. Publication Place: Publisher.

Wade, Bonnie C. (1984). "Performance Practices in Indian Classical Music" *Performance Practice: Ethnomusicological Perspectives*, Ed. Gerard Béhague: 13-52. Connecticut: Greenwood Press.

## **Articles from journals**

Author's Surname, Name. (Year of publication). "Title of the Article" *Journal*. Issue(No): page.

O'Connell, John Morgan. (2005). "In the Time of Alaturka: Identifying Difference in Musical Discourse" *Ethnomusicology*. 49(2): 177-205.

## **Article from journal online**

Author's Surname, Name. (Year of publication). "Title of the Article" *Journal*. Issue(No): page. Retrieved from.

Kapchan, Deborah A. (1995). "Performance" *The Journal of American Folklore*. 108(430): 479-508 Retrieved from JSTOR.

## **Article from online journal**

Author's Surname, Name. (Year of publication). "Title of the Article" *Journal*. Issue(No): page. Retrieved from

Goldman, Andrew. (2016). "Improvisation as a way of Knowing" *Society of Music Theory*. 22(4): -. Retrieved from

<http://mtosmt.org/issues/mto.16.22.4/mto.16.22.4.goldman.html>

### **Newspaper article in print**

Author's Surname, Name. (Publication date). "Title of the article" Name of the Newspaper, page.

Karaesmen, Erhan. (2011, November 13). "Büyük Liszt'e Büyük Kutlamalar" [Great Celebration for Great Liszt] *Cumhuriyet*, 2.

### **Newspaper article online: Electronic database**

Author's Surname, Name. (Publication date). Title of the article. Name of the Newspaper, page. Retrieved from name of newspaper.

O'Leary, Catherine. (2006, June 29). Landmark study to aid push for public smoking ban. *The West Australian*, p.14. Retrieved from Factiva.

### **Newspaper article online: Freely available on the Web**

Author's Surname, Name. (Publication date). "Title of the article" Name of the Newspaper, page. Retrieved from URL.

Oestreich, James R. (2017, January 20). "Gidon Kremer: A Violinist on a Mission or Several of them" *The New York Times*. Retrieved from <https://www.nytimes.com>.

### **Conference Proceeding**

#### **Paper in conference proceedings in print**

Author's Surname, Name. (publication date). "Title of the Paper" *Title of the Proceeding Book*. [Proceeding of the Name of the Symposium]. Editor's Surname, Name (Eds.), (page numbers). Location: Publisher.

Kurtişoğlu, Belma. (2016). "Ethnomethodology in the use of Ethnomusicology and Ethnochoreology" *Music and Dance in Southeastern Europe: New Scopes of Research and Action*. [Proceeding of The forth Symposium of the ICTM Study Group on Music and Dance in Southeastern] Mellish, Liz; Green, Nick ad Zakić, Mirjana (Eds.), (pp. 281-286). Belgrade: Faculty of Music.

### **Paper in conference proceedings online: Electronic database**

Author's Surname, Name. (publication date). "Title of the Paper" *Title of the Proceeding Book*. [Paper presented at]. Editor's Surname, Name (Eds.), (page numbers). Location: Publisher.

Girgin, Gonca. (2013). "Glokal Niteliğin Müziksel ve Bedensel Temsilleri: Zeybreak ve Trockyablues Örneklemi" [Music and Bodily Representation of Glokal Quality: Case Studies of Trockyablues and Zaybreak] [Paper presented at the 1<sup>st</sup> International Music Studies Symposium on October 16-19, 2012, Trabzon, Turkey]. Akat, Abdullah & Eken Küçükaksoy, Merve (eds.) (pp. 250-257) Retrieved from [http://www.ktu.edu.tr/dosyalar/56\\_00\\_00\\_62f40.pdf](http://www.ktu.edu.tr/dosyalar/56_00_00_62f40.pdf)

### **Conference papers: Unpublished**

Author's Surname, Name. (Presentation date). "Title of the Paper". Paper presented at Name of Organization. City, Country, Organization date.

Eken Küçükaksoy, F. Merve. (2012). *Arabesk Culture on the Screen: The Last Phase of Singer-Starred Films in Turkey*. Paper presented at Changing Times: Performances and Identities on Screen. Lisbon, Portugal, 7-9 November 2012.

### **Unpublished thesis**

Surname, Name. (Year of publication). "Dissertation Title" Quality of dissertation, University, City: Country.

Beken, Münir Nurettin. (1998). "Musicians, Audience and Power: The Changing in the Music at the Maksim Gazino of Istanbul" PhD. Dissertation, University of Maryland, Baltimore: USA.

### **Review (Book, Article, DVD, VCD, CD)**

Author's Surname, Name. (Date of Publication). Title of Work. [Type of Medium. Name of the Item by Name, Surname] *Journal*. Issue (No): pages.

Schatz, Bruce. (2000). Learning by Text or Context? [Review of the Book, *The Social Life of Information* by John Seely Brown and Paul Duguid] *Science*. 290, 1304.

If the review is untitled, use the material in brackets as the title.

Romero, Brenda M. (2005). [Review of the Book, *Banda: Mexican Musical Life Across Borders* by Helena Simonett] *Ethnomusicology*, 49 (2): 312-313.

If the reviewed item is a Film, DVD/VCD or CD, include the year of release the title of the work, separated by coma.

Tan, Hwee-San (2005). [Review of the Film, *Chinese Buddhist Music: Chinese Buddhist Ceremonies* by John Levy, 2004] *Ethnomusicology*, 49 (3): 506-508.

Wint, Suzanne E. (2013). [Review of the CD, *Delicious Peace: Coffee, Music and Interfaith Harmony in Uganda* by Jeffred A. Summit, 2012] *Yearbook for Traditional Music*, 45: 272.

### **Booklet, Pamphlet, Circular, Brochure, Leaflet, Flyers**

Surname, Name. (Publication of Year). *Title of Work*. [media type]. Publication place: Publisher.

Çelikmen, Mustafa Feridun and Ünsal, Günhan. (n.d.) *Kemaliye Eğin: Kent Rehberi* [Kemaliye/Eğin City Guide]. [booklet] Istanbul: Kemaliye Kültür ve Kalkınma Vakfı.

*Ibrahim Alimoğlu Music Museum*. (n.d.) [pamphlet]. Afyon: AKÜ Devlet Konservatuvarı.

### **Liner notes (CD/DVD/VCD)**

Author, Year of production, Media type, In album (in italics), Media type, Production details.

Aksoy, Bülent. (2002). Zeki Müren. [Liner notes]. in Zeki Müren: 1955-1963 Recordings.(Issued with double compact discs) İstanbul: Kalan Music.

Metz, Franz. (2011) "Küppers Among the Danube Swabians" [liner notes]. In *Walzenaufnahmen aus Südosteuropa: Wax Cylinder Recordings from Southeast Europe, Historical Sound Documents 7*. [CD]. Berlin: Berliner Phonogramm-Archiv.



### **Internet sources**

Author's Surname, Name. (Year of Publication). "Name of the article" <website>  
Chinen, Nate. (17.12.2012). "The Songs Left Behind"  
<http://www.nytimes.com/2012/12/18/arts/music/la-misma-gran-senora-by-jenni-rivera-and-tiresian-symmetry-by-jason-robinson.html?ref=music>

### **Musical score (In print)**

Composer Surname, Name. (Date). *Title of work*. [Musical score] Location: Publisher  
Mussorgsky, Modest. (1990). Scherzo [Musical score]. Mineola: Dover Publications.  
[Original work published 1939]

Mozart, Wolfgang Amadeus. (1970). *Die Zauberflöte* [The Magic Flute]. K. 620 [Vocal score]. Munich, Germany: Becksche Verlagsbuchhandlung. (Original work published 1791)

Bizet, Georges (composer); Meilhac, Henry and Halévy, Ludovic (Librettist). (1994). Carmen. [Musical Score]. Budapest: Könemann.

### **Musical score (Online)**

Composer Surname, Name. (Date). Title of work [Musical score] Location: Publisher.  
Retrieved from URL  
Mussorgsky, Modest. (1990). Scherzo [Musical score]. Mineola: Dover Publications.  
[Original work published 1939]. Retrieved from Petrucci Music Library.

### **Recorded music**

Surname, Name of the composer/songwriter. (Copyright year). Title of song  
[Recorded by Artist]. On *Title of Album* [Medium of recording]. Location: Label. (Date of recording)  
Duran, Gustavo. (2007). Mal de l'Amor [Recorded by Yasmin Levy]. On *Mono Suave* [CD]. Austria: Adama Music (2007)

Mozart, Wolfgang Amadeus. (1989). La ci darem la mano. [Recorded by Hampson, Thomas & Bonney, Barbara accompanied with Royal Concertgebouw Orchestra]. On *Don Giovanni* [CD]. E.U.: Warner Classics [2004]

- When the songwriter and performing artist are same;

Berry, Chuck. (2005). Roll Over Beethoven. On *Chuck Berry: On the Definitive Collection* [CD]. Santa Monica, CA: Universal Music Company.

B.B. King & Eric Clapton. (2000). Riding with the King. (CD). New York, USA: Reprise Records.

- When the author, songwriter is not known, the title of the song given at the author place:

Burnovalio Sirto (1994). On *Rebetika: 1918-1954*. (CD). Istanbul: Kalan Music.

### **Fieldwork recordings**

Surname, Name [videographer, audiorecorder] (year of recording). Title of Record. [media type]. Date. Location: Collection.

Eken Küçükaksoy, Merve. [videographer] (2010) Kemaliye Fasıl Ensemble Performance in Kemaliye Culture and Sport Festival [Video field recordings of music]. August 8, 2010. Erzincan, Turkey: Private Collection.

Eken Küçükaksoy, Merve. [audiographer] (2010) Kemaliye Fasıl Ensemble Performance in Kemaliye Culture and Sport Festival [audio field recordings of music]. August 8, 2010. Erzincan, Turkey: Private Collection.

Reinhert, Kurt. (1963). Balıkçı Türküsü [Fisherman Folk Song] Recorded in Arsin, Turkey. July 10, 1963. Berlin: Berlin Phonogram Archive Reinhart Collection.

### **Video sharing websites**

Surname, Name of the downloader. (Year of Download) *Title of video* [Video file]. Retrieved from URL

CMbaird. (2011). *Pipes Solomon Islands*. [Video File] Retrieved from <https://www.youtube.com/watch?v=4BgNRkNpGyg> (06.11.2015)

### ***Other rules for references***

***About the Author's*** (or compiler, composer, musician, transcriber etc...) **Name**

Author listed by surname, comma, given name;

Seeger, Anthony.

There can be a period (.) at the end of the author name.

If the work has two or more authors; each name should be separated by a semicolon;

Beard, David; Gloag, Kenneth.

There should be "and" before the last author's surname.

Ranzijn, Rob; McConnochie, Keith and Nolan, Wendy.

If the author has two surnames; the first surname should be listed;

Eken Küçükaksoy, F. Merve

### **About the Year**

- The year of the work is normally written after the author and in brackets.  
[Bell, Elizabeth. \(2008\).](#)
- When the date covers two years;  
[\(1995-1996\).](#)
- If the year of publication is not given at the source but is known, it can be written as follows;  
[\[1988\]](#)
- If the year of an event or performance;  
[\[2010\]](#)
- If the year of publication is not available, this is indicated by (n.d.)

### **About title of the work**

The title of the work is normally written after the year in italics.

Bell, Elizabeth. (2008). *Theories of Performance*.

In citing a chapter of a book, an article in a journal, or a paper in a conference proceedings, the title of the part/chapter should be given first, enclosed in double-quotation marks.

Wade, Bonnie C. (1984). "Performance Practices in Indian Classical Music"  
*Performances Practice: Ethnomusicological Perspectives*.

The title of a work in a foreign language should ideally be translated into English. The translation comes after the original title in brackets and is not italicized.

Balkılıç, Özgür. (2009). *Cumhuriyet Halk ve Müzik: Türkiye'de Müzik Reformu 1922-1952* [Republic, Community and Music: Music Reform in Turkey 1922-1952] Ankara/Turkey: Tan Kitabevi Publications.

### **About the place of the publication**

If the place of publication is not known, it should be indicated by - ;

[-:]

If the place of publication is known but is not written on the work; it can be added in brackets as follow:

[Istanbul:]

***For the rules which are not defined here, APA rules could be used.***